

Vail Academy and High School



K-8 2011-2012 Student Handbook

Vail Academy and High School

(Physical Address)
7762 E. Science Park Drive
Tucson, Arizona 85747

(Mailing Address)
P.O. Box 800
Vail, Arizona 85641
(520) 879-1900

Fax: (520) 879-1901
<http://vaahs.vail.k12.az.us>

Daily Hours of Operation 7:15 am – 3:45 pm

Dennis Barger, Principal
Julia Kaiser, Assistant Principal

VAIL SCHOOL DISTRICT

13801 E. Benson Hwy, Suite B
P.O. Box 800
Vail, Arizona 85641
(520) 879-2000

Calvin Baker, Superintendent
John Carruth, Assistant Superintendent
Debbie Hedgepeth, Assistant Superintendent

GOVERNING BOARD

Randy Kinkade, President
Margaret Burkholder, Clerk
Debbie King
Claudia Anderson
Jim Coulter

SITE COUNCIL

Parents: Robert Hill
Erika Gundrey
TBD
TBD
Teachers: TBD
Bryan Frausel
Wendy Smith
Staff: Stacy Whitlow
Student: TBD

7th and 8th Grade Bell Schedule

Monday, Tuesday, and Friday

Period 1	7:40-8:45
Period 2	8:49-9:49
Period 3	9:53-10:53
CBMs	10:53-11:08
Lunch	11:08-12:57
Period 4	11:57-12:57
Period 5	1:01-2:01
Period 6	2:05-2:40

K-6 grade schedules will be determined by the teachers.



Vail School District No. 20

Adopted 3/8/11

VAIL HIGH SCHOOL STUDENT 2011-2012 CALENDAR

July							August							September							October							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2		1	2	3	4	5	6					1	2	3							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29		
31																					30	31						
November							December							January							February							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28	29				
March							April							May							June							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30	

B/E = Beginning/End of school
 C = Conferences (Parent/Teacher) (1/2 day for Students)
 Y = Inservice for Teachers - 1/2 day for Students
 G = Graduation @ 6:30 p.m.
 F = Finals Week
 VPD = Vail Pride Day
 ■ = Holidays/Vacations (No School for Students)

Vail Academy & High School Mission Statement

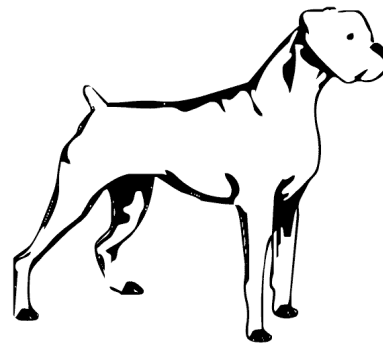
“VAHS LEARNS”

Vail Academy and High School is a small Learning community
that Encourages high academic and social Achievement.

We foster Responsibility through Nurturing individual relationships for life long Success.

VAIL ACADEMY AND HIGH SCHOOL BOXERS DO THEIR PART

Participate
Accept everyone
be **R**esponsible and
Take initiative



VAIL SCHOOL DISTRICT MISSION STATEMENT

It is the mission of the Vail School District to provide parents with safe and nurturing school communities, where their children can obtain a quality education.

GUIDING PRINCIPALS

OUR SCHOOLS ARE COMMUNITIES OF LEARNERS. We define a community as a place where each individual is important and has something valuable to contribute to others in the community. We believe that learning is a lifelong activity. We are all learners. We expect parents, staff members and volunteers to model this belief for students.

WE CARE ABOUT STUDENTS. We believe that each student should be given the opportunity to be educated in a physically and emotionally safe, personalized, and caring environment.

ONE OF OUR HIGHEST PRIORITIES IS KEEPING CLASS SIZES SMALL. Working with students in smaller groups increases opportunities for learning, personal attention, a sense of belonging and the development of a supportive classroom community.

WE ARE COMMITTED TO FISCAL RESPONSIBILITY. We are entrusted with using public resources to provide a quality education for our students. We carefully develop priorities based on student needs, legal responsibilities and cost-effective methods.

WE ARE RESPONSIBLE TO OUR LOCAL COMMUNITY. Our schools are the centers of the community. We actively seek community involvement. And, we respond to community needs.

WE RESPECT PARENTS AND THEIR VALUES. We operate on the behalf of parents. It is our responsibility to assist parents in the education of their children. We value parental involvement, and make every reasonable effort to address and respond to parental concerns.

SMALL SCHOOLS ARE THE BEST PLACES TO DEVELOP CARING COMMUNITIES OF LEARNERS. We like the atmosphere of a small school that has been developed into a positive, healthy community. We prefer small schools. We seek to create that small school atmosphere in all of our schools, regardless of the size that growth and economics may force them to become.

WE BELIEVE LEARNING EXTENDS WELL BEYOND THE CLASSROOM. Our educational program is enriched and extended with opportunities such as: field trips, recreational activities, academic competitions, and club activities.

WE UPHOLD TRADITIONAL VALUES SUCH AS RESPECT, PERSONAL AND SOCIAL RESPONSIBILITY, HONESTY, AND HARD WORK. We model socially responsible behavior, expect it from each student and make it part of our curriculum. We believe these traditional values have served our society well in the past, are cherished by our community, and are important to our future.

WE ARE CONTINUALLY IMPROVING. We are never content with the status quo in our operations or in our curriculum methods. We recognize that we live in a changing world and we respond to those changes. And, we are constantly looking for better and more efficient ways to accomplish our mission.

WE VALUE OUR EMPLOYEES. We specifically and carefully select our staff on the basis of their ability to carry out the mission and guiding principles described above. We hire the best people suited for the task. We respect their expertise and depend on them to work with parents to make our vision for a community of learners a reality.

Notice of Nondiscrimination

Vail Unified School District #20 does not discriminate on the basis of race, color, national origin, sex, age, religion, genetic information, or disability in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries concerning Title VI, Title VII, Title IX, Section 504, and Americans With Disabilities Act may be referred to the Superintendent, Calvin Baker, Assistant Superintendent, John Carruth, 13801 E. Benson Hwy. Vail, AZ 85641, 520.879.2000.

Aviso de No Discrimination

El Distrito Escolar Unificado de Vail # 20 no discrimina a base de raza, color, origen de nacionalidad, sexo, edad, religion, información genética, o inhabilidad en admisión o acceso a, o tratamiento de personas o empleo en, sus programas educacionales o actividades. Si usted tiene preguntas o algun otra cuestión sobre Título VI, Título VII, Título IX, Sección 504 ud. puede dgerirse con al Superintendente Sr. Calvin Baker, Superintendente Sr. John Carruth, 13801 E. Benson Hwy., Vail, AZ 85641 520.879.2000.

VAIL SCHOOL DISTRICT NO. 20
“Where Education is a Community Effort”

RAISING EXPECTATIONS

The following policies were enacted to focus attention on the value of academic achievement and to increase accountability.

GRADES 3 THROUGH 8

REWARDS

1. Students who “meet” the reading, writing or math sections of the AIMS test will receive a ribbon.
2. Students who pass all sections of the AIMS tests, reading, math, and writing (when the writing section is required*) and “exceed” the standard on one or more tests will receive a plaque.
3. Students who “exceed” all sections of the AIMS tests, reading, math, and writing (when the writing section is required*) will receive a trophy.

REQUIRED INTERVENTIONS

1. A District Assessment will be given to all students for math and reading prior to the end of the first three quarters.
 - Any 3rd - 5th grade student who does not meet the district assessment standard will be required to complete 12 hours of remediation for each deficient area.
 - Any 6th - 8th grade student who falls far below the district assessment standard will be required to complete 12 hours of remediation for each deficient area.
2. If at the end of the 1st, 2nd, or the 3rd grading period a student has an F in a core course (math, language arts, reading, science or social studies), the student will be required to successfully complete a minimum of 12 hours of remediation for each failing grade.
3. If at the end of the 4th grading period a student has an F in a core course, the student will be required to successfully complete 12 hours of remediation for each failing grade during the summer break. Eighth grade students who fail a core course in the 4th quarter will not be

*Currently, writing is required in grades five, six and seven.

permitted to participate in promotion ceremonies.

Remediation may include one or more of the following:

1. Tutoring
2. Intersession courses
3. Summer school
4. Saturday school
5. Additional academic courses in lieu of Specials or Electives
6. Private or Commercial Tutoring pre-approved by the principal

EXCESSIVE ABSENCES

Regular school attendance promotes learning and achievement; therefore, students who have nine or more days of excused or unexcused absences in a semester will be required to complete 12 hours of remediation.

CONSEQUENCES

Students who fail to successfully complete required remediation will be retained.

<p>NOTES</p> <ul style="list-style-type: none">• Individual schools may choose to implement complementary positive and negative consequences for all testing programs.• Special Education students requiring interventions will be referred to the IEP team.• Students will be treated as individuals and principals will have the authority to make exceptions.• Any retention decision may be appealed to the Governing Board, as per board policy.
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5/11/10

General Rules and Regulations

Hazing

JICFA

There shall be no hazing, solicitation to engage in hazing, or aiding and abetting another who is engaged in hazing of any person enrolled, accepted for or promoted to enrollment, or intending to enroll or be promoted to District schools within twelve (12) calendar months. For purposes of this policy, a person as specified above shall be considered a “student” until graduation, transfer, promotion, or withdrawal from the District school.

“Hazing” means any intentional, knowing, or reckless act committed by a student, whether individually or in concert with other persons, against another student, and in which both of the following apply:

- The act was committed in connection with an initiation into, an affiliation with, or the maintenance of membership in any organization that is affiliated with an educational institution.
- The act contributes to a substantial risk of potential physical injury, mental harm or degradation, or causes physical injury, mental harm, or personal degradation.

“Organization” means an athletic team, association, order, society, corps, cooperative, club, or similar group that is affiliated with an educational institution and whose membership consists primarily of students enrolled at that educational institution.

It is no defense to a violation of this policy if the victim consented or acquiesced to hazing.

In accord with statute, violations of this policy do not include either of the following:

- Customary athletic events, contests, or competitions that are sponsored by an educational institution.
- Any activity or conduct that furthers the goals of a legitimate educational curriculum, a legitimate extracurricular program, or a legitimate military training program.

All students, teachers, and staff shall take reasonable measures within the scope of their individual authority to prevent violations of this policy.

Students and others may report hazing to any professional staff member. Professional staff members must report the incident to the school administrator or next higher administrative supervisor, in writing, with such details as may have been provided. A failure by a staff member to inform the school in a timely matter an administrator or next higher administrative supervisor of a hazing allegation or their observation of an incident of hazing may subject the staff member to disciplinary action in accord with District policies. The staff member shall preserve the confidentiality of those involved, disclosing the incident only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law. Any instance of reported or observed hazing, which includes possible child abuse, or violations of statutes known to the staff member shall be treated in accord with statutory requirements and be reported to a law enforcement agency.

To assure that students and staff are aware of its content and intent, a notice of this policy and procedure shall be posted conspicuously in each school building and shall be made a part of the rights and responsibilities section of the student handbook. Forms for submitting complaints are to be available to students and staff in school offices.

Disposition of all reports/complaints shall be reported to the Superintendent. The Superintendent will determine if the policies of the District have been appropriately implemented and will make such reports and/or referrals to the Board as may be necessary.

All violations of this policy shall be treated in accord with the appropriate procedures and penalties provided for in District policies related to the conduct and discipline of students, staff, and others.

Student concerns, complaints, and grievances

JII-EB

Students may present a complaint or grievance regarding one (1) or more of the following:

- Violation of the student's constitutional rights,
- Denial of an equal opportunity to participate in any program or activity for which the student qualifies not related to the student's individual capabilities,
- Discriminatory treatment on the basis of race, color, religion, sex, age, national origin, or disability,
- Harassment of the student by another person,
- Intimidation by another student.
- Bullying by another student.
- Concern for the student's personal safety,

Provided that:

- The topic is not the subject of disciplinary or other proceedings under other policies and regulations of this District, and
- The procedure shall not apply to any matter for which the method of review is prescribed by law, or the Governing Board is without authority to act. The guidelines to be followed are:
- The accusation must be made within thirty (30) calendar days of the time the student knew or should have known that there were grounds for the complaint/grievance.
- The complaint/grievance shall be made only to a school administrator or professional staff member.
- The person receiving the complaint will gather information for the complaint form.
- All allegations shall be reported on forms with the necessary particulars as determined by the Superintendent. Forms are available in the school office.
- The person receiving the complaint shall preserve the confidentiality of the subject, disclosing it only to the appropriate school administrator or next higher administrative supervisor or as otherwise required by law.

Any question concerning whether the complaint/grievance falls within this policy shall be determined by the Superintendent.

Complaints by middle or high school students may be made only by the students on their own behalf. A parent or guardian may initiate the complaint process on behalf of an elementary school student. A parent or guardian who wishes to complain should do so by completing the forms following Policy KE on Public Concerns and Complaints.

A complaint/grievance may be withdrawn at any time. Once withdrawn, the process cannot be reopened if the resubmission is longer than thirty (30) calendar days from the date of the occurrence of the alleged incident. False or unproven complaint documentation shall not be maintained.

Retaliatory or intimidating acts against any student who has made a complaint under this policy and its corresponding regulations, or against a student who has testified, assisted or participated in any manner in an investigation relating to a complaint or grievance, are specifically prohibited and constitute grounds for a separate complaint.

Knowingly submitting a false report under this policy shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of this policy, relevant District policies shall be followed.

When district officials have a reasonable belief or an investigation reveals that a reported incident may constitute an unlawful act, law enforcement authorities will be informed.

Sexual Harassment

Sexual harassment is unwanted, unwelcome behavior of a sexual nature. Sexual harassment is any act or comment (of a sexual nature) that makes another person feel uncomfortable. Schools are required by law to maintain an environment free from sexual harassment.

Sexual harassment takes many forms. Here are a few examples:

- Displaying gender-offensive items, photos, posters, etc.
- Inappropriate gestures, touching, or groping.
- Sexual remarks, suggestions, or spreading rumors.
- Pressure for unwanted activities or encounters.
- Offensive jokes, language, teasing, whistles, or catcalls.

STUDENT ATTENDANCE POLICY

Philosophy Students, parents, and educators recognize the importance of attendance and punctuality at school.

Policy

Arizona law charges the **parent or guardian** with responsibility for the student's consistent school attendance. The Superintendent will enforce the laws regarding attendance, with consideration for the variables that affect children and families. The superintendent will place emphasis on prevention and correction of the course of absenteeism.

Compulsory Attendance Ages

It is unlawful for any child who is at least six but not yet sixteen years of age to fail to attend school during the hours that school is in session, unless such child is excused pursuant to:

- A.R.S. 15-802 verifiable records are kept for the reason for excuse from the duties prescribed.
- A.R.S. 15-901 for children with disabilities.
- The child being provided instruction at home.
- The child being accompanied by a parent or a person authorized by a parent.

Attendance Records

Teachers will take attendance at the beginning of each class. The name of any absent student will be entered in Powerschool.

Procedure

1. Student shall be in physical attendance in the classroom in which they have been assigned. Students will be counted absent on a period-by-period basis whenever they are not physically in attendance.
2. Students will be considered absent from class if they are not in attendance within the first 10 minutes of a 60-minute.
3. Students may not leave during the school day without first checking out through the attendance office. **Leaving campus without permission is 3 days of Out of School Suspension.** It is the responsibility of the parents/guardians to give permission by note or phone call, prior to a student leaving campus.
4. Parents/guardians need to contact the front office in the event the student is going to miss class. When a student returns to school after an absence, a note of explanation from the parent must be submitted or a phone call received within 2 days following any absence. Doctor's statement regarding student illness will be accepted in place of a parent/guardian note. If verification is not received within the 2-day period, the absence remains recorded as unexcused.
5. In order to return to school after a three day absence, a doctor's note may be required stating that the child is well enough to return to school.

Absences

Attendance is essential in order to earn credit in a class. **Students are responsible to see teachers for work missed during any absence.** Students may be in danger of losing credit if they do not make up missed work.

Student absences must be reported to the front office by a parent. **The attendance number is 879-1903.** If a phone is not available, a note from a parent will be accepted. Documented absence reports will be accepted the day of the absence or within 48 hours from the student's return to school.

STUDENT TARDY POLICY

Students are expected to be the classroom ready to learn when the bell rings to begin class. If a student accrues 3 unexcused tardies in one class, he or she will owe 2 hours of Saturday school. If Saturday School is not available, after school detention arrangements must be made. Five tardies may be considered an absence.

VAIL ACADEMY AND HIGH SCHOOL STUDENT CONDUCT AND DRESS CODE

Vail High School is located on the property of the University of Arizona Tech Park in a stand alone building. The goal of the school is to develop positive relationships with the business community in the park in order to provide unique opportunities for our students to interact with business professionals. To foster these relationships, it is important that students present an image that is appropriate to a business environment. This includes behavior, clothing, hairstyles, jewelry, and an overall appearance that is acceptable to such an environment. All clothing shall be within the guidelines of decency and professionalism as appropriate for this school and its setting.

Student Conduct

Student conduct will be within the guidelines of district policy and the Vail Academy and High School Code of Conduct. Any violation of these policies or the Code of Conduct will be submitted to the school administration for review and/or disciplinary action if necessary. Once again, the goal of the school is to foster responsibility through relationships with our local community. Students' behavior, in and out of school, can dramatically affect the success of these relationships. Appropriate conduct also applies to student behavior within the school and classroom so that the educational experience is not disruptive but maximized.

Public Display of Affection

Public displays of affection (i.e., hugging, kissing, etc.) are not allowed within the buildings or on campus. Outside of the campus buildings, only handholding is allowed.

Electronic Devices and Cell Phones

Electronic device such as CD players, cassette players, MP3 players, iPods, digital cameras, electronic games, etc. are not to be used at all while on campus. Cell phones and pagers are to be turned off or placed on silent mode (NOT VIBRATE) while on campus. If these devices are utilized or displayed at any other time, they may be secured by the school staff and held until the student retrieves the device after school from the school administration (disciplinary action may be taken). A second time that a student has an electronic device confiscated a parent will need to pick it up from the school. If a student has a 3rd violation with electronic devices, the student will receive school consequences deemed appropriate by administration and the device will be held by the school until the end of the semester. Students are not allowed to photograph or video record other students with personal devices or for personal usage without administrative permission.

Electronic device and cell phone usage is allowed before and after school. All use of electronic devices should be consistent with the districts ACT Statement.

Food and Drink

Only bottled water will be allowed in classrooms. No other food or drink is permitted. No outside "fast food" can be dropped off for students. Parents are welcomed to bring food and eat lunch with their child in the cafeteria. No cupcakes, cookies, cake, or other foods that do not comply with the AZ Wellness Policy guidelines are permitted for birthdays or other celebrations. You can, however, order such snacks through our cafeteria provider which will meet these guidelines.

Student Arrival & Departure

Due to the need for students to be supervised, it is requested that no students arrive on site earlier than 7:15 a.m. Any student who remains after school must be under the supervision of the school staff.

Parking Policy

Students who drive to school must obtain a parking permit in the front office. They will be assigned a designated parking numbered parking spot. Visitors are welcomed to park in any spot marked "visitor" or not numbered.

Dress Code and Grooming

Students are expected to dress appropriately while on campus and during all school-sponsored activities as they are a direct reflection of Vail Academy and High School. The parameters for appropriate dress and grooming are set forth below. Students who violate the dress code will be sent to the school administration to correct any deficiencies by calling a parent to bring appropriate attire and/or receiving an unexcused absence until the student complies with the dress code. **The school administration shall be the interpreters of proper attire.**

No garment worn may be cut-off, ragged, frayed, torn, or have holes. All clothing should be neat, clean, and in good repair. Also, clothing may not display language/logos of a sexual nature or depict graphic images of physical violence. At no time will clothing display profanity, profane/obscene gestures, or promote alcohol, drugs, or tobacco. Gang-related clothing, accessories, or personalization on items of clothing, belt buckles, or one's self are not permitted. **Finally, all clothing shall be sufficient to conceal undergarments at all times including boxer shorts and bra straps.**

Pants/Shorts: All students are required to wear pants/shorts/skirts/jeans with hems or cuffs and a waistband that are **worn on the natural waist**. Shorts must reach mid-thigh or have a 4 inch inseam. All pants/shorts/skirts/dresses must be appropriately sized (not baggy, excessively tight, and not touching the ground). Students are not allowed to wear pajamas or slippers.

Shirts/Blouses/Dresses: Students are required to wear neatly tailored shirts/blouses/dresses. All shirts/blouses/dresses must be appropriately sized (not baggy or tight), must cover the shoulder and back areas (minimum of 2 inches wide), may not expose the midriff when arms are raised, and be designed in such a way as to not expose any cleavage. Shirts and blouses must extend to below the waistband whether the student is sitting, standing or walking through campus with a backpack. In addition, shirts and blouses may not extend more than 6 inches below the belt line. Halter-tops and spaghetti straps are not allowed.

Outerwear: Sweatshirts, pullover or cardigan style sweaters, and jackets and coats may be worn throughout the day. Hoodies may be worn but the hood may not be worn in school.

Footwear: For safety reasons, all shoes must provide some type of protection to the foot of the student. Open back shoes require a strap that secures the shoe to the heel of the student. Shoes designed to have shoelaces must have laces in place and the laces must be tied. The maximum heel height is 2 1/2". **Flip-flops, slippers, elevator shoes, and stiletto heels are not acceptable.**

Headwear: No hats, caps, stocking caps or other head coverings may be visible in school buildings, classrooms, or on campus. This also includes bandannas, hair nets, and scarves worn as headgear, except when worn for religious purposes, medical reasons or cold weather. All caps must face forward when on the Science and Technology Campus.

Hair: Students' hair must appear neatly groomed and clean. Hair may not be dyed an unnatural color(s), be an ornamental cut, or be stained/streaked/bleached in unnatural colors. All staining/streaking/bleaching must appear natural and compliment the hair color (i.e., no dramatic contrasts). Beards, goatees, and sideburns must be neatly trimmed. All hairstyles, coloring, or ornamentation deemed by the school administration to be outlandish, inappropriate or gang-related are prohibited.

Jewelry/Accessories: Jewelry should be worn in moderation. Students may wear modestly sized necklaces and/or bracelets as long as the number is not excessive. Large wallets that extend outside the pants or shirts are prohibited. Chain jewelry, wallet chains, key chains, dog collars, metal studded collars and bracelets, and chain belts, are not permitted. No sunglasses are to be worn on the face while in any building on campus. For safety

reasons, low-hanging and oversized earrings are not permitted. **Earrings and studs and other piercing jewelry may be worn only in the ear and the number may not be excessive. Lip rings, Eye brow rings, and nose piercings are not allowed at any time. No gauged ears (tunnels or spikes) are to be visible on campus.**

Makeup/Cosmetics: Makeup/cosmetics should be worn in moderation and present an image that is appropriate to a professional business environment.

Special Dress Days: Spirit days may allow for a different set of standards when approved by administration. Dress will be according to the themes dictated by the special days.

Tattoos: Tattoos must be covered.

Lost and Found

The front office maintains lost and found articles. Students may inquire there for lost items. Items found by students should be turned into the front office. At the end of each quarter, items will be donated to charity.

Saturday School

Vail Academy and High School reserves the right to implement Saturday School from 7:30 am to 11:30 am as a consequence for poor academic performance, violations of the code of conduct or students with tardy and absence counts that exceed the acceptable limit.

Summer School

Vail School District's Summer School Program supports the mission to develop all students' qualities necessary to fulfill their roles as life long learners in a democratic society. The Summer School Program supplements the regular school program classes for enrichment as well as remedial purposes. Summer School information is available in the Counseling Office. **It is difficult to acquire and refine necessary skills in such a short, condensed three-week per semester summer school session. Therefore, core area subjects such as English, Math, Social Studies, and Science may only be taken for remedial purposes. Students who take on-line courses outside of the Vail district may be required to take a VUSD exam to ensure the necessary content has been acquired.**

Bus Rules

To ensure safety and orderly transportation for all students, these rules must be consistently followed:

1. Students will comply with directions from the bus driver.
2. Students will conduct themselves in a manner which will not distract the bus driver or endanger the safety of anyone riding the bus.

Items and Behavior Prohibited on the Bus

- glass objects
- knives or sharp objects
- animals
- rubber bands
- drugs, alcohol, or tobacco products
- obscene language
- yelling
- switching seats
- hitting/fighting

Code of Conduct

(Rev. 5/11)

Level I: 1 point

Dress code infractions
Excessive tardiness
Inappropriate behavior
Using profane or vulgar language
Misuse of cell phones or other electronic devices
Excessive public display of affection
Ditching – 1st offense
Possession of matches/lighter
Unauthorized fundraising
Not having agenda or ID
Inappropriate grade level interaction

Minimum Consequences

Administration negotiated consequence
Teachers negotiate consequence with student or parent
Detention
1 day of suspension

Level II: 2 points

Disrupting the educational environment/Disorderly Conduct
Accessing inappropriate Internet sites/Violating Acceptable Use Policy
Possessing obscene materials
Gambling, Vandalism or Intimidation
Offensive language with reference to race, religion or gender (1st offense)
Bullying/Cyber bullying (1st offense)
Sexual harassment (1st offense)
Defiance/uncooperative behavior
Ditching – (repeated)
Cheating/plagiarism
Leaving school without permission
Attempting to instigate a fight
Inappropriate grade level interaction (Documented/Repeated)

Administrator negotiated consequence
3 days of Suspension

Level III: 3 points

Inappropriate or vulgar language directed at a staff member
Creating a physically hazardous condition
Destruction of property
Stealing
Gang activity (Gang unit may be notified)
Hazing/Initiation
Bullying/Cyber Bullying (Documented/Repeated)
Sexual harassment (Documented/Repeated)
Offensive language with reference to race, religion or gender (Documented/Repeated)
Fighting
Selling, using, or possessing tobacco or nicotine products
Attempt to commit a crime
Threats/Intimidation toward staff members

5 days of Suspension
Law Enforcement may be notified

Level IV: 5 points

Creating a danger to the educational environment (ex. pulling a fire alarm)
Selling, using, possessing, or distributing alcohol, drugs, or other controlled substances, paraphernalia, or other “mind altering” products
Selling, using, or possessing weapons, simulated weapons, fireworks, or other dangerous instruments

10 day out-of-school suspension
pending long-term hearing
Law Enforcement will be notified

- *Each infraction will result in a point value based upon the category. If a student accumulates **more than a total of 5 points** during any one school year the student may be suspended for 10 days pending a hearing, the administration may recommend a long-term suspension.*



I HAVE READ AND UNDERSTAND THE VAIL ACADEMY AND HIGH SCHOOL HANDBOOK.

Student Signature

Date

Parents Signature

Date